

Yate Town Council

Full Council

**9th January 2024 from 7pm until
8.25pm at Poole Court**

Minutes

Present:

Councillors Aziz Chowdhry, Nicola Clarke, Tony Davis, Mike Drew (part-meeting), John Emms, Sandra Emms, John Ford, Cheryl Kirby, Ben Nutland, Ray Perry, Tony Sharp, Karl Tomasin, Wendy Tomasin and Chris Willmore (part-meeting).

Town Clerk, Community Projects Manager and Finance Manager & RFO.

Minute 97. Apologies for Absence

Apologies for absence were received from Councillors Gabi Miron, Alan Monaghan and Chris Willmore (will be arriving later as attending a South Gloucestershire Council Local Plan consultation event). Councillor Margaret Marshall was absent.

Minute 98. Leave of Absence Requests

No leave of absence requests were received.

Minute 99. Members Declarations of Interest Under the Localism Act 2011

Declarations of Interest under the Localism Act 2011 were received as follows:-

Councillor Nicola Clarke – Yate Community Bike Hub

Councillor Tony Davis – Green Community Travel

Councillor Cheryl Kirby – Green Community Travel

Councillor John Ford – YOSC Ltd

Councillor Ray Perry – YOSC Ltd

Minute 100. Requests for Dispensations

No requests for dispensations were received. *(NB: Minute No. 17 of the Full Council meeting on 16 May 2023 granted dispensations to Councillors John Ford and Ray Perry to enable them to discuss matters relating to YOSC Ltd (for which they are both trustees) at Town Council meetings until the 2027 elections).*

Minute 101. Ruth Davis

Those present remembered former South Gloucestershire Councillor and Chair, Ruth Davis, during a one-minute silence, as a mark of respect, and to honour Ruth's life.

Ruth represented Yate for over 30 years as a South Gloucestershire Councillor and impacted the lives of so many through her involvement and dedication to the local community; one of the most notable campaigns Ruth helped to spearhead was the saving of Yate Common from being developed in 1988. Ruth was a colleague, a mentor and a friend to Yate Town Council and she will be sorely missed and forever remembered.

Minute 102. Public Participation Session with Respect to Items on the Agenda

No members of the public were present.

(Councillor Mike Drew entered the meeting)

Minute 103. Minutes of the Full Town Council Meeting held on 24th October 2023

It was **RESOLVED** that the minutes of the Full Town Council Meeting held on 24th October 2023 be approved and signed as a true and accurate record.

Minute 104. Minutes of the Environment and Community Committee Meeting held on 7th November 2023

The minutes of the Environment and Community Committee meeting held on 7th November 2023 were received and **NOTED**.

Minute 105. Minutes of the Finance and Governance Committee Meeting held on 5th December 2023

The minutes of the Finance and Governance Committee meeting held on 5th October 2023 were received and **NOTED**.

Minute 106. Minutes of the Planning and Transportation Committee Meeting held on 31st October 2023

The minutes of the Planning and Transportation Committee meeting held on 31st October 2023 were received and **NOTED**.

Minute 107. Environment & Community Committee

Minute 107/1 Items Referred from the Environment and Community Committee Meeting held on 7th November 2023

It was **NOTED** that no items were referred to Full Council from the Environment and Community Committee meeting of 7th November 2023. It was further **NOTED** that there was an item to be discussed under confidential session, further to recent

vandalism, graffiti, an incident of hate crime, and break-ins at Town Council sites.

Minute 108. Finance & Governance Committee

Minute 108/1 Items referred from the Finance and Governance Committee Meeting held on 5th December 2023

(a) Income and Expenditure Report to 30th September 2023

RESOLVED that the Income and Expenditure Report to 30th September 2023 be approved. (Appendix 2 to the Finance & Governance Committee minutes of 5th December 2023)

(b) Meeting Dates 2024/2025

RESOLVED that the schedule of meetings for the 2024/2025 council year be adopted. (Appendix 3 to the Finance & Governance Committee minutes of 5th December 2023)

Minute 109. Planning & Transportation Committee

Minute 109/1 Items Referred from the Planning & Transportation Committee Meeting held on 31st October 2023

It was **NOTED** that no items were referred to Full Council from the Planning & Transportation Committee meeting of 31st October 2023.

Minute 110. Delegated Decisions

Minute 110/1 Record of Delegated Actions

It was **NOTED** that where action has been taken between meetings, it has been in consultation with members of the council via email and the existing below delegation invoked:

“The Town Clerk shall have the power to take action as necessary between Meetings of the Full Council, Committees, Sub-Committees, Project Steering Group Committees and Working Groups provided that such action is in accordance with the policy of YTC and is within budget.”

The list of decisions taken to 15th December 2023, using the above delegation, was received and **NOTED**. (Appendix 1)

Minute 110/2 Planning Comments Submitted Under Delegated Powers

It was **NOTED** that further to agreement to amend Planning and Transportation Committee meeting dates, (Minute No. 47 of the Full Council meeting on 27th June 2023), to save time and cost, and for the Committee to agree (digitally) the comments to be submitted and for delegation to the clerk to be invoked to submit the comments to SGC, the submissions of 21st November 2023 and 12th December

2023 will be formally reported to the Planning and Transportation Committee meeting on 16th January 2024.

Minute 111. Financial Reports

Minute 111/1 Accounts for Payment

The accounts for payment previously authorised in line with the Financial Regulations were received and **NOTED**. (Appendix 2)

Minute 111/2 2024/2025 Budget

The draft budget for 2024/2025 was received and considered.

RESOLVED The budget for 2024/2025 be approved (Appendix 3) and Yate Town Council to precept for £1,823,268 from South Gloucestershire Council.

Minute 112. Town Council Project Steering Group Reports

Minute 112/1 Play Areas and Properties Project Steering Group – Kingsgate Park Refurbishment Project

NB At Full Council on 28th June 2023: Delegated powers be granted to the Town Clerk, in consultation with the Play Area and Properties Project Steering Group, to progress any matters relating to the Kingsgate Park and Peg Hill projects (in addition to existing delegations outlined in the Terms of Reference to the Project Steering Group itself*

The following was **NOTED** in respect of the Kingsgate Park Refurbishment project:

(a) Phase 1: Timber Refurbishment (Children's Playground Company Ltd)

- I. Interim invoice number 2 (actual invoice 4), to the value of £21,782.48 (ex VAT, inc 5% retention, with accompanying overview of works) was approved for payment on 16 November 2023. Invoice cost was higher than 20% agreed in the payment terms due to the original ropes supplier advising they could not fulfil the ropes main order. The new ropes supplier required a material deposit to fulfil the final rope items; a fee not anticipated when the payment terms were agreed;
- II. An alternative ropes supplier was secured by Children's Playground Company for the remaining ropes / bridges; a delivery of ropes was received in December. A quote has been sought for additional rope installation works. Since the main order was placed in February 2023, further rope replacements have been identified. Replacement ropes for all items nearing end of life cycle when the main order was placed, were included in the main order, for installation when required. The volume of additional installation is likely to challenge Yate Town Council in-house resources therefore costs for additional installation works were sought;

- III. The timber youth hut was vandalised with red spray paint during w/c 2 October 2023; this was reported to the police and repairs were completed;
- IV. Final items on the main order will be completed in January/February 2024 (weather permitting).

(b) Phase 2: Eibe Play

- I. The Eibe play area (phase 2 main section) opened to the public on 19 November 2023;
- II. A list of snagging items was sent to Eibe on 8 December 2023. All issues relevant to the safety inspection on 15 December 2023 were rectified; cosmetic improvements will be completed in January 2024;
- III. A name the duck competition was launched on 19 November 2023 to celebrate the opening of the new play area. This competition will be promoted regularly until it closes (March 24), when a name will be chosen and plaque made, to be unveiled at the opening event on 1 April 2024;
- IV. Additional sand pit works were approved (variation 4) to the value of £2,300.00 (ex VAT) in response to drainage issues identified during installation, including deeper excavations and layer of type 1 (stone) to form a protective layer between water and sand and to aid drainage;
- V. One existing spinner was relocated, avoiding tree roots;
- VI. Eibe invoice 90123995 (invoice 2) to the value of £60,498.30 (ex VAT), was approved for payment on 23 November 2023;
- VII. Installation of play items in the grass area: to minimise the risk of significant/long-term damage to the ground, the level of reinstatement required and associated costs, safety concerns for use of machinery in poor ground conditions, and loss of public use of the area between December 2023 and spring 2024, the following recommendations were accepted by the project steering group, by email, on 8 December 2023:
 - i. carousel and installation of x2 swings be reviewed in January 2024; Eibe aims to complete installation asap in January 2024;
 - ii. Yate Town Council understand there will be an additional safety inspection cost, if safety inspection of the grass items is undertaken separately to the main area inspection on 15 December 2023;
 - iii. Yate Town Council has reminded Eibe of their contractual obligations for repair/reinstatement of property damaged by the contracted works, as outlined in the JCT Design and Build contract.
- VIII. Eibe shipping container was removed from site in December 2023.

(c) Other Project Updates

- I. Parsons Landscapes MUGA refurbishment invoice to the value of £11,000 (ex VAT) was approved for payment on 1 November 2023;
- II. Enovert Community Trust (ECT) grant claim to the value of £23,630.82 was submitted and funds received, during w/c.18 December 2023. £1369.18 of the grant is allocated to MUGA court line marking, to be

claimed when these works are completed, expected in March/April 2024;

- III. Yate Town Council's request to South Gloucestershire Council for a contract variation, to remove the break clause from the Kingsgate Park lease, was signed by Yate Town Council and South Gloucestershire Council; payment was made for SGC legal services to the value of £750 (ex VAT).

(Councillor Mike Drew left the meeting)

Minute 112/2 YOSC

(a) YOSC Liaison – Governance

It was **NOTED** that:

- a response to the draft lease (sent to YOSC Ltd in December 2022) has been received and is being reviewed against that sent for approval. A meeting of the Yate Town Council YOSC Liaison group will be convened in due course to consider the response from YOSC Ltd;
- the TOCA arrangement was up for renegotiation from 23 July 2023 and a response is awaited from SGC to progress this matter;
- a confidential YOSC item would be received during confidential session.

Minute 112/3 New North Yate Community Building (NNYCB)

The Yate Town Council Project Steering Group is delighted to report that negotiation with South Gloucestershire Council has recommenced regarding a Yate Town Council & South Gloucestershire Council partnership agreement to work on the NNYCB project.

It was **RESOLVED**:

- (a) To reiterate how pleased Yate Town Council is to be working with South Gloucestershire Council on the NNYCB project, Yate Town Council is committed to supporting South Gloucestershire Council to provide this facility for Yate residents, as soon as possible;
- (b) Yate Town Council commits to the convening of an extraordinary Full Council meeting (between Yate Town Council set Full Council meeting dates), if required to take decisions on the partnership agreement and other project related matters, to meet South Gloucestershire Council timelines, further demonstrating the Town Council's commitment to this project.

The following was **NOTED**:

1. Officer notes of the meeting that took place between South Gloucestershire Council and Yate Town Council on 14 November 2023;
2. South Gloucestershire Council cancelled the meeting arranged for 14 December 2023, where South Gloucestershire Council was due to update Yate Town Council on the cost consultant appointment and feasibility study

outcome. In lieu of this meeting taking place, the following update was provided by South Gloucestershire Council, during a phone call to the Community Projects Manager and Finance Manager/RFO on 13 December 2023:

- a. South Gloucestershire Council procurement regulations delayed the appointment of the cost consultant who was appointed during w/c. 11 December 2023, as MDA Consulting (based in Bristol);
 - b. The external project consultant was due to meet with South Gloucestershire Council to present their findings regarding the project brief during w/c. 11 December 2023. Following this meeting, the consultant's findings will be sent to the cost consultant, for feasibility study. The outcome of the feasibility study is not expected to be returned until January 2024 (previously South Gloucestershire Council advised this would be available in October 2023). Following its return, South Gloucestershire Council will share the findings with Yate Town Council;
 - c. The feasibility study will assess the s106 building specification. Yate Town Council has asked for a "better" option assessment to be included, to demonstrate how additional investment could add value to the building/ community use;
 - d. During w/c. 18 December 2023, South Gloucestershire Council was due to write to Yate Town Council to acknowledge the parties were not able to meet on 14 December 2023, and to outline the updated project timeline. (South Gloucestershire Council is likely to amend their timeline, to require a Yate Town Council response on the partnership proposal in mid-March 2024). No correspondence has yet been received from SGC but we are expecting contact from South Gloucestershire Council in early January 2023 for a further meeting;
 - e. The final s106 payment was made to South Gloucestershire Council in 2022; all monies have been received from the developer;
 - f. The land transfer is currently in progress with the South Gloucestershire Council legal team. Final ground conditions surveys and soil test is required. Subject to satisfactory outcomes, the community building land will be transferred from Barrett to South Gloucestershire Council in "early 2024".
3. Updated project information has not been made available to Yate Town Council and was not received by 22 December 2023 as expected. On 21 December 2023, South Gloucestershire Council officers advised by email that the NNYCB project has been escalated to Catrin Mathias at South Gloucestershire Council, and they are unable to provide any further information at this time.
4. In summary, Yate Town Council is awaiting the following information from South Gloucestershire Council:
- a. Comparable community building agreements for Lyde Green and Emerson Green, due to be sent to Yate Town Council by South Gloucestershire Council following the 14 November 2023 meeting;
 - b. Status of the project (including delivery timeline);
 - c. Updated feasibility study including re-assessed project costs (costings for s106 specification, and an enhanced building specification);

- d. Outcome of South Gloucestershire Council procurement route;
- e. Confirmation of appointed architect;
- f. Any further progress update on the land transfer;
- g. Proposal of what the South Gloucestershire Council budget will provide in terms of building size and facilities, fit out and opportunities for community use (so that Yate Town Council can consider in context, how Yate Town Council funding could add value/enhance the building and opportunities for community use);
- h. Freehold share of the building for Yate Town Council, if Yate Town Council contributed capital funding.

5. The confidential minutes of the NNYCB Project Steering Group meeting held on 12 December 2023, will be received in confidential session.

Minute 112/4 S106 Projects

It was **NOTED** that a response from South Gloucestershire Council is awaited (chased 12 December 2023), regarding a Yate Town Council request to convert revenue to capital funding, for the following S106 projects:

1. Millside – £4,737.37 capital / £4,981.38 revenue to fund play improvements at Millside Play Zone, Yate (sports table and slide);
2. YOSC - £9,048.42 capital / £2,738.65 revenue to fund improvements to facilities for disability athletics at Yate Outdoor Sports Complex (toilets and doors).

(Councillor Mike Drew re-joined the meeting)

Minute 113. Consultations

Minute 113/1 Current Consultations

Consultation Name	Link	Closing Date	Comments
VCSE funding from April 2024	Click here to view	23.01.2024	The consultation was NOTED .
Police Funding Survey	Click here to view	22.01.2024	RESOLVED Councillor Nicola Clarke to submit a response on behalf of the Town Council.
Bristol City Council Sexual and Reproductive Health Commissioning Intentions	Click here to view	22.01.2024	RESOLVED The Community Projects Manager to

			submit a response on behalf of the Town Council, working with councillors as relevant.
South Gloucestershire Council New Local Plan	Click here to view	16.02.2024	<p>It was RESOLVED that Yate Town Council hold a public information session / pop-up at-home session (from 6pm-8pm) about the Local Plan, arranged in consultation with Councillor Chris Willmore.</p> <p>It was further RESOLVED that thereafter, Councillors Nicola Clarke and John Emms draft a response on behalf of the Town Council. The response to include that Yate Town Council is glad that field sites, included in the call for sites, have been excluded as it is important that those areas are not allocated for development.</p>

Minute 113/2 Consultation Responses

Consultation	Link	Closing Date	NOTED
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Polling District and Polling Places Review 2023	Click here to view	30.10.2023	The response, submitted in accordance with Minute 92/1 of the Full Council meeting of 24 October 2023, was received and NOTED . Click here to view
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Minute 113/3 Urgent Consultations

It was **NOTED** that there were no urgent consultations to consider.

Minute 114. Confidential Items

Minute 114/1 Confirmation of Confidential Session Beginning

RESOLVED That in view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.

Minute 114/2 YOSC Liaison - Governance

A confidential report was received. (Confidential Appendix 4)

RESOLVED The meeting to return to public session.

RESOLVED A grant payment in the sum of £22,253.31 be paid to YOSC Ltd, which is equivalent to Brimsham Green School use monies for the YOSC facility, minus maintenance and admin charges for the period September 2022 – August 2023.

Minute 114/3 New North Yate Community Building (NNYCB)

RESOLVED In view of the confidential nature of the business to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960 etc, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.

The confidential minutes of the NNYCB Project Steering Group meeting held on 12 December 2023 were received. (Confidential Appendix 5)

(Councillor Chris Willmore entered the meeting)

RESOLVED The meeting to return to public session.

RESOLVED Further to Minute No 112/3 (above), Yate Town Council to continue negotiations with South Gloucestershire Council as it is our aspiration that a community building is provided in north Yate for residents as soon as possible. In addition, Yate Town Council will always look to engage positively with South

Gloucestershire Council on any project that they wish to pursue in partnership with Yate Town Council, for the benefit of Yate residents.

Minute 114/4 Security Measures at Yate Town Council Sites

RESOLVED In view of the confidential nature of the business to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960 etc, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.

A confidential report was received in relation to security measures at Yate Town Council sites (Confidential Appendix 6) and information relayed regarding an incidence of hate crime, vandalism and graffiti in Kingsgate Park.

RESOLVED The meeting to return to public session.

RESOLVED To pursue option 2, as per officer recommendation outlined in Confidential Appendix 6.

Minute 115. Consideration of Impact of Decisions on Climate, Planet and Waste

Consideration took place on impacts on climate, planet and waste following discussion and decisions taken by the council during the meeting. The following was **NOTED**:

- Budget – all decisions are based around moving towards carbon net zero goal by 2030;
- New North Yate Community Building is planned to be a Passive Haus building;
- Local Plan – YTC pop-up event to be arranged.

Minute 116. Consideration of Items for Social Media / Website / Publicity

Following discussions and decisions taken during the meeting, consideration of items for social media / website / publicity took place and it was **RESOLVED** that the following be advertised:

- Yate Town Council's Local Plan pop-up session;
- grateful thanks to the staff team for cleaning-up / dealing with the recent vandalism (graffiti and hate crime) at Kingsgate Park.

The meeting closed at 8.25pm.

Date	Action	Number of councillors in responded agreement/not in agreement	Members Consulted	Committee to which outcome reported
17.10.23	Planning Comments submitted to South Gloucestershire Council following review on 17.10.23	4 Members	Members of Planning & Transportation Committee	P&T 31.10.23
20.10.23	<p>Kingsgate Park Refurbishment Projects – Phase 2 Eibe</p> <p>Following email correspondence with Play areas and Properties Steering Group (PAPPSG) regarding issues with water drainage at KGP, affecting the installation of the in-ground trampoline. Using delegated powers the following action was taken:</p> <ul style="list-style-type: none"> • 5 of 6 members of PAPPSG members agreed to proceed with the following recommendations, these instructions were communicated with Eibe on 20.10.23: <ul style="list-style-type: none"> ○ do not progress the trampoline installation; ○ relocate a springer unit to the trampoline location; ○ consider installation of a different piece of equipment, in the area near the refurbished swing • SGC Drainage will meet with YTC (SGC advise) likely mid to late November, to discuss options to improve drainage generally at KGP. 	5 Members	PAPPSG and Full Council	Reported to Full Council on 9.1.24

01/11/2023	<p>Kingsgate Park Refurbishment Projects – MUGA Kingsgate Park MUGA – Invoice received from Parsons Landscaps to the value of £11,000 ex VAT. Officers have checked the completed works and recommend that this invoice be paid.</p>	PAPPSG – all members	PAPSSG	Full Council 9/1/24
03.11.23	<p>Kingsgate park refurb project: phase 2 Eibe</p> <p><i>In consultation with the Chair of PAPPSG, the following recommendations were accepted by the committee:</i></p> <ol style="list-style-type: none"> 1. <i>Delay installation of grass area items, until potentially wc. 27.11.23, to prevent significant damage to the ground;</i> 2. <i>Keep main phase 2 area closed until entire project is completed – if YTC instruct Eibe to open the main area ahead of entire project completion, an additional safety inspection is required, at an additional cost of £470 ex.vat;</i> 3. <i>The main area is due to complete on 10.11.23, time between 10.11.23 and wc. 27.11.23 can be utilised for:</i> <ol style="list-style-type: none"> a. <i>YTC to undertake a thorough snagging assessment of the main area, ahead of safety inspection/ hand over;</i> b. <i>YTC to install benches, bins etc, and plan for additional items to be installed ahead of opening, to prevent further disruption to users;</i> c. <i>YTC undertake a thorough audit of the equipment for maintenance records.</i> 4. <i>If ground conditions have not improved at wc. 27.11.23, to prevent further delay, Eibe proceeds with installation and YTC seek a supplier for additional rectification works (e.g. Chris Belcher)</i> 	PAPPSG – all members	PAPSSG	Full Council 9/1/24

16.11.23	<p>Kingsgate Park Refurbishment Project - (timber refurb) Childrens Playground Co Ltd invoice payment</p> <p>Childrens Playground Co Ltd interim invoice number 2 (actual invoice 4), to the value of £21,782.48 excluding VAT and 5% retention, with accompanying overview of works was circulated to PAPPSG and APPROVED for payment.</p> <p>This invoice is higher than the 20% agreed as per the payment terms, because the original ropes supplier has confirmed they cannot fulfil the remaining order for ropes, leaving us with no choice but to seek a new ropes supplier. The new supplier can fulfil the final ropes order in December however, they require a material deposit up front, which wasn't factored into the original payment schedule/terms.</p> <p>An officer site valuation took place on 10.11.23, works and materials invoiced are accounted for; and officers recommend payment of the deposit for the new ropes supplier, to secure December delivery dates therefore.</p>	PAPPSG – all members	PAPSSG	Full Council 9/1/24
21.11.23	Planning Comments submitted to South Gloucestershire Council following review on 21.11.23	P&T Members	P&T	P&T 16.1.24
23.11.23	<p>Kingsgate Park Refurbishment Project – Eibe 2nd Invoice</p> <p>Following all the responses received from members we will be proceeding with payment of Eibe invoice 90123995 for materials and installation to the value of £60,498.30.</p> <p>This is approximately 50% of the remaining contract balance, and falls in line with the agreed payment terms below:</p>	PAPPSG – all members	PAPSSG	Full Council 9/1/24

	<p>1st Invoice - 100% payment for the equipment which will be invoiced on day of delivery of each item - PAID</p> <p>2nd Invoice – 50% of the installation, invoiced halfway through the project timeline – TO BE PAID 23.11.23</p> <p>3rd Invoice – remainder of the full invoice (minus value of 4th invoice) will be invoiced on the day the approved safety inspection is received for the entire project (at practical completion);</p> <p>4th Invoice - 3% of contract value, payable 12months from practical completion (date 3rd invoice) to commence the snagging period post practical completion of the entire project.</p>			
29.11.23	<p>Kingsgate park refurb project: phase 2 Eibe</p> <p>4 of 6 PAPSSG members agree to progress the following installation:</p> <ol style="list-style-type: none"> 1. <i>Deeper excavations</i> 2. <i>a layer of type 1 (stone)</i> 3. <i>Membrane layer on stone</i> 4. <i>Sand on membrane</i> <p><i>This installation method will form a protective layer between water and sand and aid drainage. The additional cost of these works is £2,300.00 ex VAT.</i></p>	PAPSSG – all members	PAPSSG	Full Council 9/1/24
12.12.23	Planning Comments submitted to South Gloucestershire Council following review on 12.12.23	5 members	P&T	P&T 16.1.24
14.12.2023	Planning Application - P23 02989/TRE – objection withdrawn	P&T members	P&T	P&T 16.1.24

November 2023 Payment List

Date Paid	Payee Name	Transaction Detail	Total
01/11/2023	South Glos Council	Business Rates	£ 225.00
02/11/2023	ProfitReach	Website support	£ 104.40
06/11/2023	Barclays	Bank Charges	£ 112.41
06/11/2023	Barclays	Bank Charges	£ 8.50
06/11/2023	Lex Autolease Ltd	Vehicle Lease Payments	£ 318.60
07/11/2023	Avon Sports Ground Maint Co.	Bowling Green Maintenance	£ 667.80
07/11/2023	Avon Sports Ground Maint Co.	Bowling Green Maintenance	£ 480.76
07/11/2023	Bank Current Account	Bank Transfer	£ 25,049.34
07/11/2023	Brake Bros Ltd	Kitchen Stock for Resale	£ 136.75
07/11/2023	Bristol Sound System Ltd	Repairs to audio and lighting system Armadillo	£ 474.60
07/11/2023	BWS Security	Building Security Maintenance	£ 328.99
07/11/2023	Chapple & Jenkins Wholesale De	Kitchen Stock for Resale	£ 422.25
07/11/2023	Event Brite	Councillor Training	£ 80.00
07/11/2023	Green Community Travel Ltd	Grant Funding	£ 250.00
07/11/2023	J Hollister Hardware	Estates Maintenance Equipment/Materials	£ 57.38
07/11/2023	Lubbe & Sons (bulbs) Ltd	Planting/Bulbs/Sea	£ 780.00
07/11/2023	Lubbe & Sons (bulbs) Ltd	Planting/Bulbs/Sea	£ 2,064.00
07/11/2023	Murray Hire Ltd	Estates Staff PPE	£ 9.58
07/11/2023	Murray Hire Ltd	Estates Staff PPE	£ 112.61
07/11/2023	Murray Hire Ltd	Hire of Estates Equipment	£ 31.20
07/11/2023	One Stop Cleaning Shop	Cleaning Town Council Properties	£ 355.29
07/11/2023	Parsons Landscapes Ltd	Kingsgate Park Muga Refurbishment	£ 13,200.00
07/11/2023	South Glos Playscheme	Grant Funding	£ 500.00
07/11/2023	South Gloucestershire Council	Monthly IT Support	£ 715.03
07/11/2023	The Festive Lighting Company	Festive Lights	£ 1,213.32
07/11/2023	Verde Recreo Ltd	All weather surface maintenance	£ 446.26
07/11/2023	West Mercia Energy	Gas/Electric Town Council Properties	£ 3,276.68
07/11/2023	Yate Supplies	Cleaning Materials	£ 61.45
07/11/2023	ZURICH Insurance Company	Insurance Premium	£ 156.67
08/11/2023	Bank Current Account	Bank Transfer	£ 4,760.75
09/11/2023	South Glos Council	Business Rates	£ 2,138.00
09/11/2023	South Glos Council	Business Rates	£ 2,662.00
09/11/2023	South Glos Council	Business Rates	£ 131.00
09/11/2023	South Glos Council	Business Rates	£ 117.00
09/11/2023	South Glos Council	Business Rates	£ 131.00
10/11/2023	Imprest Account	Bank Transfer	£ 1,180.56
10/11/2023	ProfitReach	Website support	£ 64.62
13/11/2023	David Austin Roses	Rose Bushes	£ 97.90
13/11/2023	Lex Autolease Ltd	Estates Vehicle Lease Payments	£ 249.74
13/11/2023	Myhrtoolkit Limited	IT Software Subscription	£ 132.00
13/11/2023	White Ribbon UK	White Ribbon Subscription	£ 180.00
14/11/2023	Bank Current Account	Bank Transfer	£ 4,881.56
14/11/2023	Beacon Cleaning Services	Cleaning Town Council Properties	£ 462.24
14/11/2023	Beacon Cleaning Services	Cleaning Town Council Properties	£ 175.68
14/11/2023	Beacon Cleaning Services	Cleaning Town Council Properties	£ 453.28
14/11/2023	Beacon Cleaning Services	Cleaning Town Council Properties	£ 432.32
14/11/2023	Morrisons	Refreshments for Civic Event	£ 52.14
14/11/2023	ProfitReach	Website support	£ 104.40
14/11/2023	Enterprise Flex	Estates Vehicle Lease Payments	£ 823.92
14/11/2023	SUEZ Recycling and Recovery UK	Refuse/Recycling Charges	£ 339.80
14/11/2023	SUEZ Recycling and Recovery UK	Refuse/Recycling Charges	£ 76.16
14/11/2023	SUEZ Recycling and Recovery UK	Refuse/Recycling Charges	£ 39.11
14/11/2023	SUEZ Recycling and Recovery UK	Refuse/Recycling Charges	£ 190.57
14/11/2023	SUEZ Recycling and Recovery UK	Refuse/Recycling Charges	£ 101.24
14/11/2023	Virgin Media Payments Ltd	Broadband Charges	£ 48.00

14/11/2023	Morrisons	Volunteer Event Refreshments	£ 30.03
15/11/2023	Amazon	Speaker System Town Council Events	£ 67.98
15/11/2023	Petty Cash	Petty Cash Top Up	£ 134.41
15/11/2023	Petty Cash	Petty Cash Top Up	£ 244.09
15/11/2023	Victoria Westlake Flowers	Flowers for member of community	£ 50.00
16/11/2023	Amazon	Office Furniture	£ 103.26
16/11/2023	Furniture At Work Ltd	Office Furniture	£ 202.80
17/11/2023	Avon Pension Fund	November Pension Contributions	£ 15,594.38
17/11/2023	Bank Current Account	Bank Transfer	£ 14,567.46
17/11/2023	Lex Autolease Ltd	Estates Vehicle Lease Payments	£ 402.00
20/11/2023	South Glos Council	Business Rates	£ 212.00
20/11/2023	South Glos Council	Business Rates	£ 519.00
21/11/2023	Bank Current Account	Bank Transfer	£ 84,894.49
21/11/2023	Beacon Cleaning Services	Cleaning Town Council Properties	£ 53.62
21/11/2023	Brake Bros Ltd	Kitchen Stock for Resale	£ 138.55
21/11/2023	Brake Bros Ltd	Kitchen Stock for Resale	£ 199.81
21/11/2023	Brake Bros Ltd	Kitchen Stock for Resale	£ 81.07
21/11/2023	Brake Bros Ltd	Kitchen Stock for Resale	£ 108.64
21/11/2023	Brunel Engraving Company	Stainless Steel Nameplate	£ 158.76
21/11/2023	Chapple & Jenkins Wholesale De	Kitchen Stock for Resale	£ 165.66
21/11/2023	Disclosure and Barring Service	Staff DBS Check	£ 13.00
21/11/2023	Fuelgenie Business Accounts	Fuel Estates Vehicles	£ 374.89
21/11/2023	Green Irrigation Ltd	Bowling Green Maintenance	£ 480.00
21/11/2023	Hartpury College	Staff Training	£ 980.00
21/11/2023	Murray Hire Ltd	Estates Staff PPE	£ 71.99
21/11/2023	Murray Hire Ltd	Estates Equipment Maintenance	£ 59.40
21/11/2023	RD Johns Ltd Food Service	Kitchen Stock for Resale	£ 108.89
21/11/2023	Re-Energize	Event Management Fees	£ 1,148.00
21/11/2023	Safetec Direct Ltd	Estates Staff PPE	£ 1,164.46
21/11/2023	SEVERN AMBULANCE & MEDICAL SER	First Aid Cover Town Council Event	£ 60.00
21/11/2023	Society of Local Council Clerk	Staff Training	£ 198.00
21/11/2023	South Gloucestershire Council	May 2023 Election Charges	£ 33,377.55
21/11/2023	South Gloucestershire Council	Quarterly Localism Charge	£ 9,346.22
21/11/2023	South Gloucestershire Council	Cleaning Town Council Properties	£ 2,306.47
21/11/2023	South Gloucestershire Council	Town Council Vehicle Service/Repair SLA	£ 449.39
21/11/2023	STANNAH LIFT SERVICES	Lift Maintenance Contract	£ 322.74
21/11/2023	The Children's Playground Comp	Kingsgate Park Play Area Refurbishment	£ 26,138.98
21/11/2023	Toolstation Ltd	Estates Maintenance Equipment/Materials	£ 159.79
21/11/2023	Total Print Solutions	Signage	£ 1,914.00
21/11/2023	Trade UK	Estates Maintenance Equipment/Materials	£ 816.86
21/11/2023	VALUATION OFFICE AGENCY	Valuation of Town Council Properties	£ 3,587.76
21/11/2023	Virgin Media Payments Ltd	Broadband Charges	£ 56.40
21/11/2023	Yate Supplies	Cleaning Materials	£ 69.35
22/11/2023	Bank Current Account	Bank Transfer	£ 15,445.98
22/11/2023	HMRC	Monthly Tax/NI Contributions	£ 15,789.68
22/11/2023	Telefonica O2 UK Limited	Mobile Phone Charges	£ 218.52
23/11/2023	CNH Industrial	Ransomes Mower Lease Payment	£ 1,171.91
23/11/2023	ProfitReach	Website support	£ 178.80
24/11/2023	Amazon	Mobile Phone Handset	£ 72.00
24/11/2023	Disclosure and Barring Service	Staff DBS Check	£ 13.00
24/11/2023	Petty Cash	Petty Cash Top Up	£ 118.75
24/11/2023	Post Office Ltd	Postage	£ 75.00
24/11/2023	Post Office Ltd	Postage	£ 75.00
24/11/2023	Tel Group Ltd	Telephone Charges	£ 95.40
24/11/2023	World of Sweets (Hancocks) Ltd	Kitchen Stock for Resale	£ 413.95
27/11/2023	Credit Card Account	Bank Transfer	£ 817.31
28/11/2023	Bank Current Account	Bank Transfer	£ 64,829.57
28/11/2023	Beacon Cleaning Services	Cleaning Town Council Properties	£ 564.00

28/11/2023	Bristol Sound System Ltd	Sound System Remembrance	£ 492.00
28/11/2023	CloudyIT	IT Software Subscription	£ 288.00
28/11/2023	eibe Play Ltd	Kingsgate Park Play Area Refurbishment	£ 60,498.30
28/11/2023	J Hollister Hardware	Estates Maintenance Equipment/Materials	£ 134.37
28/11/2023	James Latham	Estates Maintenance Equipment/Materials	£ 864.00
28/11/2023	Linela Embroidery Ltd	Staff Uniform Embroidery	£ 148.80
28/11/2023	Murray Hire Ltd	Estates Staff PPE	£ 71.99
28/11/2023	Murray Hire Ltd	Estates Maintenance Equipment/Materials	£ 50.00
28/11/2023	Murray Hire Ltd	Estates Equipment Maintenance/Repair	£ 160.20
28/11/2023	Murray Hire Ltd	Hire of Estates Equipment	£ 54.00
28/11/2023	Murray Hire Ltd	Estates Staff PPE	£ 181.67
28/11/2023	Murray Hire Ltd	Christmas Lights	£ 36.00
28/11/2023	Phoenix Coffee & Equipment Ltd	Kitchen Stock for Resale	£ 212.97
28/11/2023	PPG Architectural Coatings UK	Decorating Materials	£ 211.62
28/11/2023	Virgin Media Payments Ltd	Broadband Charges	£ 56.40
28/11/2023	Virgin Media Payments Ltd	Broadband Charges	£ 56.40
28/11/2023	Yate & District Archaeology Gro	Grant Funding	£ 167.00
30/11/2023	Bank Current Account	Bank Transfer	£ 81,491.96
30/11/2023	Petty Cash	Petty Cash Top Up	£ 269.05
30/11/2023	Petty Cash	Petty Cash Top Up	£ 244.44
30/11/2023	Petty Cash	Petty Cash Top Up	£ 222.34
30/11/2023	Staff Salaries November	Staff Salaries November	£ 82,296.94



YATE TOWN COUNCIL

2024/2025

Budget

As resolved at Full Council Meeting 9 January 2024

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BASIS FOR SETTING 2024/2025 BUDGET

Budget Increase

The RPI for September 2023 is 8.9%. This figure is used as a general guide for increasing the budget. However a review of anticipated costs has been undertaken to ensure these costs are increased as appropriate not just in a blanket approach.

Each 1% increase/decrease in the precept represents £17,201 of funding.

A proposed a figure of 6% increase of precept has been used for this draft budget.

Council Tax Base

South Gloucestershire Council has advised the firm Council Tax base figure for 2024/2025 is 8565 band D properties (this represents an increase of 258 band D properties based upon 2023/2024). This figure has been used to calculate the 2024/2025 draft budget using a proposed 6% precept increase.

Gas and Electricity

Our energy provider has provided forecasted costs for 2024/2025 with a 3% increase in gas and a 23% increase for electricity. These costings are forecasted on current consumption levels; however commodity prices and non-commodity charges are subject to change depending on portfolio and market prices.

Income

Following the 5-year valuation of hire charges for Yate Town Council venues prices and review of venue availability, an increase of between 3% & 4% has been applied to the budgeted income for 2024/2025 rather than uplifting by the 8.9% September 2023 RPI figure.

Loans

The following loans are outstanding and payable by Yate Town Council as at December 2023:

- Armadillo: 6 years 3 months - last payment due 02.03.30 - balance o/s as at 31.03.23 £225,803
- Heritage: 1 year 3 months - last payment due 25.03.25 - balance o/s as at 31.03.23 £33,938
- Kingsgate Park: 24 years 4 months - last payment due 10.04.48 - balance o/s as at 31.03.23 £300,000
- MAB YOSC: 7 years 1 months - last payment due 13.01.31 - balance o/s as at 31.03.23 £137,356

Overheads

The Estates Staff have been apportioned for 2023/2024. The attributable budget has been reallocated to the corresponding cost centre based upon the previous year's figures to ensure continuity and ease of reading. However, these can be variable depending upon the areas of work undertaken. The bottom-line figures remain the same. By reapportioning the overheads, the actual cost of providing a service is more transparent.

Pay

The 2023/2024 Pay Agreement was agreed early November 2023; with all spinal points to 43 the agreed award was a flat rate payment of £1,925. For scales points above that, the award was 3.88%. It was also agreed that there will be a joint exploratory, without prejudice, informal discussions in order to map out the practical considerations of how and when the pay spine will be reviewed once the future policy direction of the National Living Wage (NLW) has been confirmed.

Due to delay in reaching an agreement for the 2023/2024 Pay Agreement, the start of the 2024/2025 pay negotiations are now unlikely to start until after the setting of the 2024/2025 budget. In the absence of pay negotiation information and as the National Employers believe local government should not be a minimum wage employer, so retain their long-held position of maintaining headroom between the National Living Wage and the National Joint Council pay spine, the same pay award rate has been applied to salaries for the 2024/2025 budget. This rate of increase allows for a similar level of headroom between the lowest pay point and the agreed NLW of £11.44 that comes into effect April 2024.

Pensions

An actuarial valuation took place in 2022 for application to years 2023 – 2026, resulting in the following recovery payments and service contribution rates until 31 March 2026:

Financial Years	2023/2024	2024/2025	2025/2026
Service Rate (% of payroll)	17.5%	17.5%	17.5%
Avon Pension Fund Corrections (£)	-£4500	£0	£0

LAST YEAR BUDGET 2022/2023	LAST YEAR ACTUAL 2022/2023	(1) SMALL SPORTS FACILITIES	CURRENT YEAR BUDGET 2023/2024	CURRENT YTD ACTUAL (SEPT) 2023/2024	ANNUAL PROJECTED 2023/2024	BUDGET 2024/2025
EXPENDITURE						
25,105	24,665	Bowling Green & Pavilion	27,035	10,165	30,454	30,570
19,646	22,495	Football Pavilion and Pitches	28,584	4,506	29,958	26,098
3,557	3,616	Tennis Courts	857	0	1,272	596
48,308	50,776	Total Expenditure	56,476	14,671	61,684	57,264
INCOME						
15,165	16,960	Bowling Green & Pavilion	16,880	15,845	17,419	18,821
7,023	6,983	Football Pavilion and Pitches	7,304	8,445	12,331	7,523
1,574	1,437	Tennis Courts	1,456	2,844	2,900	985
5,767	6,467	Transfer From Earmarked Reserves	3,244	0	3,181	3,181
29,529	31,847	Total Income	28,885	27,134	35,830	30,510
18,779	18,929	SMALL SPORTS FACILITIES NET COSTS	27,591	(12,463)	25,854	26,754

PROPOSED ESTIMATE 2025/2026
31,487
26,881
614
58,982
19,386
7,749
1,015
3,181
31,330
27,652

PROPOSED ESTIMATE 2026/2027
32,432
27,687
4,420
64,539
19,967
7,981
1,045
3,181
32,175
32,364

(2) PARKS

EXPENDITURE						
37,806	43,725	Kingsgate Park	49,196	5,612	42,042	49,924
0	0	Kingsgate Park PWLB Loan Repayment	10,557	9,934	9,934	20,401
21,904	16,997	Brinsham Fields Park	22,463	2,927	18,711	21,487
59,710	60,722	Total Expenditure	82,216	18,473	70,687	91,812
INCOME						
8,398	11,515	Kingsgate Park	8,516	8,300	8,300	9,039
0	0	Brinsham Fields Park	0	0	0	0
8,398	11,515	Total Income	8,516	8,300	8,300	9,039
51,312	49,207	PARKS NET COSTS	73,700	10,173	62,387	82,773

51,422
20,401
22,131
93,954
9,310
0
9,310
84,644

52,209
20,401
22,795
95,405
9,589
0
9,589
85,816

(3) YOSC

EXPENDITURE						
131,958	41,200	Yate Outdoor Sports Complex (YOSC)	128,496	1,363	88,164	130,534
17,916	17,917	YOSC PWLB Loan Repayment	17,916	8,958	17,916	17,916
149,874	59,117	Total Expenditure	146,412	10,321	106,080	148,450
INCOME						
78,980	26,080	Yate Outdoor Sports Complex	81,018	21,350	40,686	83,200
4,463	0	Transfer From Earmarked Reserves	0	0	0	0
83,443	26,080	Total Income	81,018	21,350	40,686	83,200
66,431	33,037	YOSC NET COSTS	65,394	(11,029)	65,394	65,249

139,363
17,916
157,279
84,109
6,500
90,609
66,669

135,124
17,916
153,040
85,046
6,695
91,741
61,299

ENVIRONMENT AND COMMUNITY COMMITTEE

LAST YEAR BUDGET 2022/2023	LAST YEAR ACTUAL 2022/2023	(4) PLAY AREA MAINTENANCE	CURRENT YEAR BUDGET 2023/2024	CURRENT YTD ACTUAL (SEPT) 2023/2024	ANNUAL PROJECTED 2023/2024	BUDGET 2024/2025
EXPENDITURE						
94,733	75,301	Total Expenditure	100,916	11,846	100,420	94,487
INCOME						
1,340	0	Transfer from Earmarked Reserves	1,953	5,500	5,774	563
1,340	0	Total Income	1,953	5,500	5,774	563
93,393	75,301	PLAY AREAS NET COSTS	98,963	6,346	94,646	93,924

PROPOSED ESTIMATE 2025/2026
97,322
0
0
97,322

PROPOSED ESTIMATE 2026/2027
99,452
0
0
99,452

(5) OPEN SPACES

EXPENDITURE						
90,472	82,547	Open Spaces & Greens	98,538	26,992	97,570	105,394
0	0	Woods at the rear of the Ridgewood Centre	0	0	0	0
1,145	636	Abbotswood Centre	1,117	24	312	340
0	0	Yate Common	0	0	0	0
91,617	83,183	Total Expenditure	99,655	27,016	97,882	105,734
INCOME						
60	4,027	Open Spaces & Greens	2,520	1,035	4,017	3,447
0	0	Woods at the rear of the Ridgewood Centre	0	0	0	0
0	1,049	Abbotswood Centre	0	0	0	0
0	0	Yate Common	0	0	0	0
60	5,076	Total Income	2,520	1,035	4,017	3,447
91,557	78,107	OPEN SPACES NET COSTS	97,135	25,980	93,865	102,287

108,556
0
350
0
108,906
3,550
0
0
0
0
3,550
105,355

110,484
0
360
0
110,844
3,649
0
0
0
0
3,649
107,195

(6) PUBLIC RIGHTS OF WAY

EXPENDITURE						
0	0	Total Expenditure	0	0	0	0
INCOME						
0	0	Total Income	0	0	0	0
0	0	PUBLIC RIGHTS OF WAY NET COSTS	0	0	0	0

0
0
0
0

0
0
0
0

ENVIRONMENT AND COMMUNITY COMMITTEE

LAST YEAR BUDGET 2022/2023	LAST YEAR ACTUAL 2022/2023	(7) ESTATES STAFF	CURRENT YEAR BUDGET 2023/2024	CURRENT YTD ACTUAL (SEPT) 2023/2024	ANNUAL PROJECTED 2023/2024	BUDGET 2024/2025
EXPENDITURE						
227,388	228,186	Salaries	277,604	85,074	276,666	334,981
20,183	18,319	Employers NIC	23,262	6,419	22,345	28,868
39,793	39,797	Employers Superannuation	48,581	14,908	46,811	58,622
839	66	Travel Expenses	800	117	200	218
4,400	2,582	Staff Training	4,650	130	2,500	3,000
105	194	Misc/CRB	169	67	169	184
3,414	2,731	Health and Safety Clothing	3,800	1,150	3,300	3,594
(186,331)	(175,143)	Re-allocation of overheads estates staff	(209,805)	0	(209,806)	(228,479)
109,791	116,731	Total Expenditure	149,061	107,865	142,185	200,987
INCOME						
0	0	Agency Works	0	0	0	0
0	0	Misc	0	500	500	0
0	0	Total Income	0	500	500	0
109,791	116,731	ESTATES STAFF NET COSTS	149,061	107,365	141,685	200,987

PROPOSED ESTIMATE 2025/2026
345,030
29,734
60,380
224
3,090
190
3,702
(235,333)
207,017
0
0
0
207,017

PROPOSED ESTIMATE 2026/2027
362,282
31,221
63,399
231
3,183
195
3,813
(247,100)
217,224
0
0
0
217,224

(8) ESTATES EQUIPMENT VEHICLES AND MACHINERY

EXPENDITURE						
45,639	52,491	Total Expenditure	53,598	24,197	51,430	67,943
INCOME						
0	0	Misc	0	75	75	0
0	0	Total Income	0	75	75	0
45,639	52,491	ESTATES EQUIPMENT VEHICLES AND MACHINERY EXPENDITURE NET COSTS	53,598	24,122	51,355	67,943

68,722
0
0
68,722

69,526
0
0
69,526

(9) TRANSPORT INITIATIVES

EXPENDITURE						
1,200	4,798	Total Expenditure	1,590	0	1,723	1,723
INCOME						
0	3,765	Insurance Claims	0	0	0	0
0	3,765	Total Income	0	0	0	0
1,200	1,033	TRANSPORT INITIATIVES NET COSTS	1,590	0	1,723	1,723

1,774
0
0
1,774

1,827
0
0
1,827

ENVIRONMENT AND COMMUNITY COMMITTEE

LAST YEAR BUDGET 2022/2023	LAST YEAR ACTUAL 2022/2023	(10) YOUTH AND COMMUNITY SUPPORT	CURRENT YEAR BUDGET 2023/2024	CURRENT YTD ACTUAL (SEPT) 2023/2024	ANNUAL PROJECTED 2023/2024	BUDGET 2024/2025	PROPOSED ESTIMATE 2025/2026	PROPOSED ESTIMATE 2026/2027
EXPENDITURE								
84,255	67,026	Salaries	79,802	20,008	69,565	84,688	87,228	91,590
8,689	5,604	Employers NIC	7,246	1,526	6,867	7,920	8,157	8,565
14,745	11,893	Employers Superannuation	13,966	3,860	11,399	14,820	15,265	16,028
2,679	919	Reallocation of Overheads - Estates Staff	0	0	1,101	1,199	1,235	1,272
73,000	61,675	Youth Provision	73,000	(1,817)	62,605	69,267	71,345	73,485
3,171	7,782	Community Support	16,872	7,334	16,712	21,285	21,560	21,844
17,000	15,648	Events in the Park	19,250	15,001	17,577	21,250	21,888	21,483
4,350	3,903	Additional Events	7,500	3,417	8,300	5,600	5,768	5,941
0	11,356	Transfer to Earmarked Reserves	0	0	23,939	0	0	0
207,889	185,806	Total Expenditure	217,636	49,330	218,065	226,028	232,446	240,209
INCOME								
7,346	10,549	Total Income	7,268	9,002	12,432	9,991	10,291	10,600
200,543	175,257	YOUTH AND COMMUNITY SUPPORT NET COSTS	210,368	40,328	205,633	216,037	222,155	229,610

ENVIRONMENT AND COMMUNITY COMMITTEE

LAST YEAR BUDGET 2022/2023	LAST YEAR ACTUAL 2022/2023	(1) PROPERTIES	CURRENT YEAR BUDGET 2023/2024	CURRENT YTD ACTUAL (SEPT) 2023/2024	ANNUAL PROJECTED 2023/2024	BUDGET 2024/2025	PROPOSED ESTIMATE 2025/2026	PROPOSED ESTIMATE 2026/2027
EXPENDITURE								
20,896	19,019	Heritage Centre	22,275	13,859	25,573	20,468	21,007	21,563
53,302	52,989	Heritage Centre Salary Costs (Incl. NIC & Pension & Reallocation Overheads Estates Staff)	59,582	17,104	56,188	60,211	62,017	65,077
18,124	18,123	Heritage Centre PWLB Loan Repayment	18,124	9,062	18,124	18,124	0	0
18,341	19,423	Parish Hall	18,050	5,875	21,734	20,960	21,589	22,236
11,512	16,388	YMCA	15,983	4,218	22,100	21,997	22,657	22,560
21,185	24,758	Pop Inn Café (PIC)	24,427	11,016	26,796	27,737	28,457	29,311
13,553	13,328	PIC Salary Costs (Incl. NIC & Pension * Reallocation Overheads Estates Staff)	16,190	0	15,031	17,044	17,555	18,404
61,259	56,296	Poole Court (P/Crt)	75,094	33,010	71,336	80,979	83,409	82,815
36,271	34,800	P/Crt Salary Costs (Incl. NIC & Pension & Reallocation Overheads Estates Staff)	36,765	9,095	39,240	42,733	44,015	46,002
102,438	102,063	Armadillo	123,196	46,828	115,516	119,562	123,149	125,731
207,582	202,138	Armadillo Salary Costs (Incl. NIC & Pension & Reallocation of Overheads Estates Staff)	219,397	67,878	213,538	237,187	244,302	256,400
37,820	37,817	Armadillo PWLB Loan Repayment	37,820	18,909	37,817	37,817	37,817	37,817
602,283	597,142	Total Expenditure	666,904	236,853	662,994	704,819	705,974	727,915
INCOME								
2,800	14,553	Heritage Centre	0	8,621	9,427	35	36	37
11,193	18,263	Parish Hall	18,876	14,376	20,464	21,416	22,059	22,717
7,343	22,662	Pop Inn Café	18,964	12,946	27,500	28,740	29,602	30,490
32,539	48,382	Poole Court	49,508	33,875	46,416	46,968	48,377	49,828
60,418	73,645	Armadillo	76,668	31,768	75,480	78,079	80,421	82,834
90,000	88,601	Transferred from Earmarked reserves	90,000	0	90,000	49,871	0	0
3,430	11,110	YMCA	13,512	8,394	15,010	16,335	16,825	17,330
207,723	277,215	Total Income	267,528	109,980	284,297	241,444	197,320	203,236
394,560	319,927	PROPERTIES NET COSTS	399,375	126,873	378,697	463,375	508,654	524,679

ENVIRONMENT AND COMMUNITY COMMITTEE

LAST YEAR BUDGET 2022/2023	LAST YEAR ACTUAL 2022/2023	ENVIRONMENT AND COMMUNITY EXPENDITURE TOTALS	CURRENT YEAR BUDGET 2023/2024	CURRENT YTD ACTUAL (SEPT) 2023/2024	ANNUAL PROJECTED 2023/2024	BUDGET 2024/2025	PROPOSED ESTIMATE 2025/2026	PROPOSED ESTIMATE 2026/2027
48,308	50,776	SMALL SPORTS FACILITIES	56,476	14,671	61,684	57,264	58,982	64,539
59,710	60,722	PARKS	82,216	18,473	70,687	91,812	93,954	95,405
149,874	59,117	YATE OUTDOOR SPORTS COMPLEX	146,412	10,321	106,080	148,450	157,279	153,040
94,733	75,301	PLAY AREA MAINTANANCE	100,916	11,846	100,420	94,487	97,322	99,452
91,617	83,183	OPEN SPACES	99,655	27,016	97,882	105,734	108,906	110,844
0	0	PUBLIC RIGHTS OF WAY	0	0	0	0	0	0
109,791	116,731	ESTATES STAFF	149,061	107,865	142,185	200,987	207,017	217,224
45,639	52,491	ESTATES EQUIPMENT VEHICLES AND MACHINERY	53,598	24,197	51,430	67,943	68,722	69,526
1,200	4,798	TRANSPORT INITIATIVES	1,590	0	1,723	1,723	1,774	1,827
207,889	185,806	YOUTH AND COMMUNITY SUPPORT	217,636	49,330	218,065	226,028	232,446	240,209
602,283	597,142	PROPERTIES	666,904	236,853	662,994	704,819	705,974	727,915
1,411,044	1,286,065	Total Expenditure	1,574,463	500,573	1,513,149	1,699,246	1,732,377	1,779,981

		ENVIRONMENT AND COMMUNITY INCOME TOTALS						
29,529	31,847	SMALL SPORTS FACILITIES	28,885	27,134	35,830	30,510	31,330	32,175
8,398	11,515	PARKS	8,516	8,300	8,300	9,039	9,310	9,589
83,443	26,080	YATE OUTDOOR SPORTS COMPLEX	81,018	21,350	40,686	83,200	90,609	91,741
1,340	0	PLAY AREAS	1,953	5,500	5,774	563	0	0
60	5,076	OPEN SPACES	2,520	1,035	4,017	3,447	3,550	3,649
0	0	PUBLIC RIGHTS OF WAY	0	0	0	0	0	0
0	0	ESTATES STAFF	0	500	500	0	0	0
0	0	ESTATES EQUIPMENT VEHICLES AND MACHINERY	0	0	75	0	0	0
0	3,765	TRANSPORT INITIATIVES	0	0	0	0	0	0
7,346	10,549	YOUTH AND COMMUNITY SUPPORT	7,268	9,002	12,432	9,991	10,291	10,600
207,723	277,215	PROPERTIES	267,528	109,980	284,297	241,444	197,320	203,236
337,839	366,047	Total Income	397,688	182,801	391,912	378,195	342,411	350,989
1,073,205	920,018	ENVIRONMENT AND COMMUNITY NET COSTS	1,176,775	317,772	1,121,237	1,321,052	1,389,966	1,428,992

FINANCE AND GOVERNANCE COMMITTEE

LAST YEAR BUDGET 2022/2023	LAST YEAR ACTUAL 2022/2023	(12) DEMOCRATIC REPRESENTATION	CURRENT YEAR BUDGET 2023/2024	CURRENT YTD ACTUAL (SEPT) 2023/2024	ANNUAL PROJECTED 2023/2024	BUDGET 2024/2025	PROPOSED ESTIMATE 2025/2026	PROPOSED ESTIMATE 2026/2027
EXPENDITURE								
300	0	Travel Expenses	300	0	0	300	309	318
108	18	Misc	113	0	0	100	103	106
500	256	Conference Fees	500	0	0	3,000	600	618
573	120	Members Training	563	120	500	545	561	578
6,000	0	Elections	10,000	0	33,378	10,000	10,000	10,000
0	16,014	Transferred to Earmarked Reserves	0	0	0	0	0	0
7,481	16,408	Total Expenditure	11,476	120	33,878	13,945	11,573	11,620
INCOME								
0	0	Transfer from Earmarked Reserves	0	0	23,378	0	0	0
0	0	Total Income	0	0	23,378	0	0	0
7,481	16,408	DEMOCRATIC REP NET COSTS	11,476	120	10,500	13,945	11,573	11,620

(13) CIVIC

EXPENDITURE								
1,025	1,097	Chairman's Allowance	1,154	147	1,154	1,257	1,294	1,333
2,843	1,521	Civic Events	3,949	102	1,270	2,252	2,320	2,389
0	525	Transferred to Earmarked Reserves	0	0	0	0	0	0
3,868	3,143	Total Expenditure	5,104	249	2,424	3,509	3,614	3,723
INCOME								
0	260	Misc	0	0	0	0	0	0
0	94	Transfer from Earmarked Reserves	0	0	0	0	0	0
0	354	Total Income	0	0	0	0	0	0
3,868	2,789	CIVIC NET COST	5,104	249	2,424	3,509	3,614	3,723

FINANCE AND GOVERNANCE COMMITTEE

LAST YEAR BUDGET 2022/2023	LAST YEAR ACTUAL 2022/2023	(14) SERVICE SUPPORT	CURRENT YEAR BUDGET 2023/2024	CURRENT YTD ACTUAL (SEPT) 2023/2024	ANNUAL PROJECTED 2023/2024	BUDGET 2024/2025	PROPOSED ESTIMATE 2025/2026	PROPOSED ESTIMATE 2026/2027
EXPENDITURE								
272,871	271,728	Salaries	304,433	95,409	310,152	350,414	360,927	378,973
25,753	21,858	Employers NIC	26,942	5,166	26,094	33,090	34,083	35,787
47,752	47,785	Employers Superannuation	53,276	16,697	54,277	61,073	62,905	66,050
70,874	58,084	Service Support	87,026	66,136	74,598	75,104	77,357	79,678
417,250	399,455	Total Expenditure	471,676	183,408	465,121	519,681	535,272	560,488
INCOME								
1,000	19,505	Bank Interest/Service Support/Misc	8,000	26,609	74,289	50,000	30,000	10,000
1,000	19,505	Total Income	8,000	26,609	74,289	50,000	30,000	10,000
416,250	379,950	SERVICE SUPPORT NET COST	463,676	156,799	390,832	469,681	505,272	550,488
(15) GRANTS								
EXPENDITURE								
9,500	11,128	Grants	9,500	1,690	11,500	12,000	12,000	12,000
8,000	11,535	Citizens Advice	15,384	15,384	15,384	17,416	17,938	18,477
0	227	Transfer to Earmarked Reserves	0	0	0	0	0	0
0	(2,404)	Transfer from Earmarked Reserves	0	0	(2,000)	0	0	0
17,500	20,486	Total Expenditure	24,884	17,074	24,884	29,416	29,938	30,477

FINANCE AND GOVERNANCE COMMITTEE

LAST YEAR BUDGET 2022/2023	LAST YEAR ACTUAL 2022/2023	FINANCE AND GOVERNANCE EXPENDITURE TOTALS	CURRENT YEAR BUDGET 2023/2024	CURRENT YTD ACTUAL (SEPT) 2023/2024	ANNUAL PROJECTED 2023/2024	BUDGET 2024/2025	PROPOSED ESTIMATE 2025/2026	PROPOSED ESTIMATE 2026/2027
7,481	16,408	DEMOCRATIC REPRESENTATION	11,476	120	33,878	13,945	11,573	11,620
3,868	3,143	CIVIC	5,104	249	2,424	3,509	3,614	3,723
417,250	399,455	SERVICE SUPPORT	471,676	183,408	465,121	519,681	535,272	560,488
17,500	20,486	GRANTS	24,884	17,074	24,884	29,416	29,938	30,477
446,099	439,492	Total Expenditure	513,140	200,852	526,307	566,551	580,397	606,308
		FINANCE & GENERAL PURPOSES INCOME TOTALS						
0	0	DEMOCRATIC REPRESENTATION	0	0	23,378	0	0	0
0	354	CIVIC	0	0	0	0	0	0
1,000	19,505	SERVICE SUPPORT	8,000	26,609	74,289	50,000	30,000	10,000
1,000	19,859	Total Income	8,000	26,609	97,667	50,000	30,000	10,000
445,099	419,633	FINANCE AND GOVERNANCE NET COSTS	505,140	174,243	428,640	516,551	550,397	596,308

CAPITAL AND PROJECT EXPENDITURE

LAST YEAR BUDGET 2022/2023	LAST YEAR ACTUAL 2022/2023	(16) PLAY AREAS AND SPORTS FACILITIES	CURRENT YEAR BUDGET 2023/2024	CURRENT YTD ACTUAL (SEPT) 2023/2024	ANNUAL PROJECTED 2023/2024	BUDGET 2024/2025	PROPOSED ESTIMATE 2025/2026	PROPOSED ESTIMATE 2026/2027
EXPENDITURE								
0	0	CE - BRINSHAM PARK PLAY AREA	0	0	0	0	0	0
20,000	0	CE - PLAY AREA REFURBISHMENT	0	0	0	18,595	0	0
0	97	CE - KINGSGATE PARK PLAY AREA	300,000	60,864	369,798	0	0	0
0	5,521	CE - MILLSIDE PLAYZONE	0	0	0	0	0	0
0	0	CE - ABBOTSWOOD PLAY	0	0	0	0	0	0
0	23,000	TRANS TO EARMARKED RESERVES	0	0	0	0	0	0
20,000	28,618	Expenditure - Play Area & Sports Facilities	300,000	60,864	369,798	18,595	0	0
INCOME								
0	0	TRANS FROM EARMARKED RESERVES	0	0	44,903	18,595	0	0
20,000	28,618	Net Expenditure - After Reserve Transfer	300,000	60,864	324,895	0	0	0
(17) PARKS, GREENS & OPEN SPACES								
EXPENDITURE								
0	9,400	CE - KINGSGATE PARK	0	0	0	0	0	0
0	0	CE - OPEN SPACES	10,000	6,973	19,200	18,000	0	0
0	0	CE - SIGNS & NOTICEBOARDS	0	0	0	6,000	0	0
0	6,730	CE - BOLLARDS	0	0	0	0	0	0
0	2,400	TRANS TO EARMARKED RESERVES	0	0	0	0	0	0
0	18,530	Total Expenditure - Parks, Greens & Open Spaces	10,000	6,973	19,200	24,000	0	0
INCOME								
0	0	TRANS FROM EARMARKED RESERVES	0	1,200	1,200	0	0	0
0	18,530	Net Expenditure - After Reserve Transfer	10,000	5,773	18,000	24,000	0	0
(18) BUILDINGS								
EXPENDITURE								
20,000	20,000	CE - BUILDING FUND	20,000	28,602	42,741	20,000	30,000	30,000
0	2,717	CE - YMCA	0	5,378	3,984	0	0	0
0	3,000	TRANS TO EARMARKED RESERVES	0	0	0	0	0	0
20,000	25,717	Expenditure - Buildings	20,000	33,980	46,725	20,000	30,000	30,000
INCOME								
0	0	TRANS FROM EARMARKED RESERVES	0	1,735	11,735	0	0	0
20,000	25,717	Net Expenditure - After Reserve Transfer	20,000	32,245	34,990	20,000	30,000	30,000

CAPITAL AND PROJECT EXPENDITURE

LAST YEAR BUDGET 2022/2023	LAST YEAR ACTUAL 2022/2023	(19) OTHER PROJECT EXPENDITURE	CURRENT YEAR BUDGET 2023/2024	CURRENT YTD ACTUAL (SEPT) 2023/2024	ANNUAL PROJECTED 2023/2024	BUDGET 2024/2025
EXPENDITURE						
0	23,114	OP - CLIMATE AND PLANET	30,000	8,562	55,811	20,000
0	19,852	OP - SERVICE & PROJECT DEVELOPMENT	0	696	7,343	0
10,500	0	CE - ESTATES VEHICLES/EQUIPMENT	10,500	0	0	10,500
0	4,559	OP - BUS AND STAFF REVIEW	0	0	0	0
1,000	985	OP - YATE AGEING BETTER	2,000	1,375	8,125	2,000
0	18,000	TRANS TO EARMARKED RESERVES	0	5,000	6,804	0
11,500	66,510	Total Expenditure - Other Projects	42,500	15,633	78,084	32,500
INCOME						
1,000	0	TRANS FROM EARMARKED RESERVES	2,000	1,735	16,610	2,000
10,500	66,510	Net Expenditure - After Reserve Transfer	40,500	13,898	61,474	30,500

PROPOSED ESTIMATE 2025/2026
20,000
0
10,500
0
1,000
0
31,500
1,000
30,500

PROPOSED ESTIMATE 2026/2027
20,000
0
10,500
0
1,000
0
31,500
1,000
30,500

(20) YOSC

(20) YOSC						
EXPENDITURE						
0	16,298	CE - YOSC	0	5,170	18,730	0
0	7,255	CE - YOSC COMMUNITY BLDG	0	0	0	0
49,700	0	CE - YOSC SINKING FUND	49,700	0	0	49,700
0	3,534	CE - YOSC CAPITAL MAINTENANCE	0	0	0	0
0	49,700	TRANS TO EARMARKED RESERVES	0	0	49,700	0
49,700	76,787	Total Expenditure - YOSC	49,700	5,170	68,430	49,700
INCOME						
0	0	TRANS FROM EARMARKED RESERVES	0	0	18,730	0
49,700	76,787	Net Expenditure - After Reserve Transfer	49,700	5,170	49,700	49,700

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49,700

CAPITAL AND PROJECT EXPENDITURE

LAST YEAR BUDGET 2022/2023	LAST YEAR ACTUAL 2022/2023	CAPITAL & PROJECT EXPENDITURE TOTALS	CURRENT YEAR BUDGET 2023/2024	CURRENT YTD ACTUAL (SEPT) 2023/2024	ANNUAL PROJECTED 2023/2024	BUDGET 2024/2025	PROPOSED ESTIMATE 2025/2026	PROPOSED ESTIMATE 2026/2027
20,000	28,618	PLAY AREA & SPORTS FACILITIES	300,000	60,864	369,798	18,595	0	0
0	18,530	PARKS GREENS & OPEN SPACES	10,000	6,973	19,200	24,000	0	0
20,000	25,717	BUILDINGS	20,000	33,980	46,725	20,000	30,000	30,000
11,500	66,510	OTHER PROJECT	42,500	15,633	78,084	32,500	31,500	31,500
49,700	76,787	YOSC	49,700	5,170	68,430	49,700	49,700	49,700
101,200	216,161	Total Expenditure	422,200	122,620	582,237	144,795	111,200	111,200
CAPITAL & PROJECT INCOME TOTALS								
0	22,412	CE - INCOME GRANTS REC (GOV)	0	18,519	20,919	8,000	0	0
0	8,637	CE - INCOME GRANTS REC (OTHER)	0	7,213	55,650	0	0	0
0	0	CE - INCOME PWLB LOAN	300,000	299,895	299,895	0	0	0
0	31,048	Total Net Income	300,000	325,627	376,464	8,000	0	0
101,200	185,113	NET EXPENDITURE - PRIOR TO EARMARKED RESERVE TRANSFERS	122,200	(203,007)	205,773	136,795	111,200	111,200
2,000	80,434	TRANSFERS FROM EARMARKED RESERVES	2,000	4,670	93,178	20,595	1,000	1,000
99,200	104,679	CAPITAL NET SPEND	120,200	- 207,677	112,595	116,200	110,200	110,200

Earmarked Reserves:

It is anticipated that the following earmarked reserves will be held at the end of the 2023/2024 budget year after provisions have been made for projects as identified.

ER - PLAY AREA PROJECTS	To meet the cost of new or the refurbishment of kickabout/play areas.
ER - YOSC TRACK & ASTROTURF MAINTENANCE	Earmarked funds for future track and Astro turf works.
ER - YOSC ASSET TRANSFER FUNDS	Balance of settlement from SGC following YOSC being leased to YTC
ER – KINGSGATE PARK PLAY AREA	Funding towards the refurbishment of Kingsgate Park Play Area.
ER – YOSC SUPPORT	Allocated toward cost of partnership with YOSC.
ER – KINGSGATE PARK WORKSHOP & YARD	Funding allocated to undertake works to the Kingsgate Park workshop & Yard
ER – MAJOR PROJECTS SINKING FUND	Sinking fund for Major projects, including building repairs to the Armadillo.
ER – BUILDING FUND	Funding to meet the cost of urgent building repairs.
ER – YMCA	To fund refurbishment at this site.
ER – RODFORD PLAYING FIELDS	To fund expenditure at the Rodford site.
ER – ALLOTMENTS	Monies accumulated for when allotment land has been identified.
ER – CLIMATE AND PLANET	Funds used to undertake Climate & Planet actions.
ER – ARMADILLO PROJECT FUND	Funds for Armadillo project expenditure as and when identified.
ER – BUS SHELTERS	Funding for one replacement bus shelter.
ER – BUSINESS REVIEW	Funding towards any business review actions, including equipment.
ER – ESTATES EQUIPMENT	Funding tractor replacement.
ER – COMMUNITY SUPPORT	To assist with projects supporting the community.
ER – PROJECT SUPPORT	To assist with project costs as identified.
ER – CIL FUNDS	CIL funding that has been allocated to fund projects.
ER – FRIENDS OF BRINSHAM PARK	Money held on behalf of Friends of Brinsham Park.
ER – YATE AGEING BETTER	Funding retained for Yate Ageing Better actions.
ER – FRIENDS OF UPPER FROME	Money held on behalf of Friends of Upper Frome.

ER – YOUTH PROVISION

Funding allocated to meet future Youth Provision in Yate.

ER – LGV COMMUNITY GROUP

Money held on behalf of LGV Community Group.

ER – PUBLIC RIGHTS OF WAY

Public Rights of Way monies for the public footpath order.

ER – ELECTIONS

Earmarked funds for future election costs.

ER – S106 WITCHES HAT PA REVENUE FUNDS

S106 revenue towards the cost of maintaining the Witches Hat Play Area.

ER – S106 SL TENNIS COURT REVENUE FUNDS

S106 revenue towards the cost of maintaining the SL tennis courts.

ER – S106 SL FOOTBALL PAVILION REVENUE

S106 revenue towards the cost of maintaining the SL football pavilion.

ER – S106 YOSC TRACK REVENUE FUNDS

S106 revenue towards the cost of the YOSC track maintenance.

ER – S106 KINGSGATE PARK GYM REVENUE FUNDS

S106 revenue towards the cost of maintaining the KP gym equipment.

ER – S106 ABBOTSWOOD PA REVENUE FUNDS

S106 revenue towards the cost of maintaining the Abbotswood Play Area.

ER – S106 MILLSIDE PA REVENUE FUNDS

S106 revenue towards the cost of maintaining the Millside Play Area.

EARMARKED RESERVES

	EARMARKED RESERVES	Balance available as at 1 April 2023	Budgeted Transfer In	Budgeted Transfer out	Anticipated Balance as at 31 March 2024	ESTIMATE 2024/2025	ESTIMATE 2025/2026
	PLAY AREAS & SPORTS FACILITIES						
1	ER - PLAY AREA PROJECTS	3,182	-	-	3,182	3,182	3,182
2	ER - YOSC TRACK & ASTROTURF MAINT	99,400	49,700	-	149,100	198,800	248,500
3	ER - YOSC ASSET TRANSFER FUNDS	14,909	-	14,909	-	0	0
4	ER - KINGSGATE PARK PLAY AREA	19,903	-	19,903	-	0	0
5	ER - YOSC SUPPORT	45,924	-	3,821	42,102	42,102	42,102
	BUILDINGS						
6	ER - KINGSGATE PARK WORKSHOP & YARD	15,154	42,858	-	58,012	58,012	0
7	ER - MAJOR PROJECT SINKING FUND	152,781	-	35,000	117,781	117,781	117,781
8	ER - BUILDING FUND	22,740	-	-	22,740	22,740	22,740
9	ER - YMCA	5,270	-	5,270	-	0	0
	PARKS, GREEN & OPEN SPACES						
10	ER - RODFORD PLAYING FIELDS	13,204	-	-	13,204	13,204	13,204
11	ER - ALLOTMENTS	12,000	-	-	12,000	12,000	12,000
	OTHER PROJECTS						
13	ER - CLIMATE & PLANET	40,169	17,346	3,727	53,789	53,789	53,789
14	ER - ARMADILLO PROJECT FUND	20,371	-	-	20,371	20,371	20,371
15	ER - BUS SHELTERS	5,000	-	-	5,000	5,000	5,000
16	ER - BUSINESS REVIEW	28,284	-	5,000	23,284	23,284	23,284
17	ER - ESTATES EQUIPMENT	10,500	-	-	10,500	21,000	31,500
18	ER - COMMUNITY SUPPPORT	10,964	-	2,000	8,964	8,964	8,964
19	ER - PROJECT SUPPPORT	73,701	24,188	12,279	85,610	67,015	67,015
20	ER - CIL FUNDS	13,846	-	13,846	-	0	0

EARMARKED RESERVES

	EARMARKED RESERVES	Balance available as at 1 April 2023	Budgeted Transfer In	Budgeted Transfer out	Anticipated Balance as at 31 March 2024	ESTIMATE 2024/2025	ESTIMATE 2025/2026
	COMMITTED REVENUE EXPENDITURE						
21	ER - FRIENDS OF BRINSHAM PARK	2,199	-	21	2,179	2,179	2,179
22	ER - YATE AGEING BETTER	14,551	3,112	9,860	7,803	6,803	5,803
23	ER - FRIENDS OF UPPER FROME	40	2,400	596	1,844	0	0
24	ER - YOUTH PROVISION	129,477	10,395	90,000	49,871	0	0
25	ER - LGV COMMUNITY GROUP	1,000	-	1,000	-	0	0
26	ER - PUBLIC RIGHT OF WAY	6,081	-	-	6,081	6,081	6,081
27	ER - ELECTIONS	28,000	-	23,378	4,622	14,622	24,622
28	ER - S106 WITCHES HAT PA REVENUE FUNDS	6,063	-	5,500	563	0	0
29	ER - S106 SL TENNIS COURT REVENUE FUNDS	571	-	-	571	571	571
30	ER - S106 SL FOOTBALL PAVILION REVENUE	31,813	-	3,181	28,632	25,451	22,270
31	ER - S106 YOSC TRACK REVENUE FUNDS	60,150	-	-	60,150	53,650	53,650
32	ER - S106 KINGSGATE PARK GYM REVENUE	28,216	-	-	28,216	28,216	28,216
33	ER - S106 ABBOTSWOOD PA REVENUE FUNDS	11,829	-	2	11,827	11,827	11,827
34	ER - S106 MILLSIDE PA REVENUE FUNDS	272	-	272	-	0	0
		927,565	149,999	249,563	828,000	816,645	824,652

PRECEPT CALCULATIONS 2024 - 2025

SGC advised the firm Council Tax Base figure for 2024/2025 is 8,565 band D properties (this represents an increase of 258 band D properties based on the previous year)

Tax Base	%	cost per band D House pa	precept raised	precept raised
2023-2024				
8,307	x	200.82	1,668,251	1,668,251

The following table shows how much precept can be raised based upon the advised indicative tax base x a percentage increase.

Tax Base	% increase	pacost per band D House	precept raised	Increase per band D household per annum	Increase per band D household per week	Balance required to meet the proposed % increase
2024-2025						
8,565	0	200.82	1,720,064	0.00	0.00	(103,204)
8,565	1	202.83	1,737,264	2.01	0.04	(86,004)
8,565	2	204.84	1,754,465	4.02	0.08	(68,803)
8,565	3	206.85	1,771,666	6.02	0.12	(51,602)
8,565	4	208.86	1,788,866	8.03	0.15	(34,402)
8,565	5	210.87	1,806,067	10.04	0.19	(17,201)
8,565	6	212.87	1,823,268	12.05	0.23	(0)

BUDGET SUMMARY 2024 -2025

	2023-2024		2024-2025	Budget
	Projected	Budgeted	Proposed	Incr/(Decr)
REVENUE EXPENDITURE				
Environment and Community	1,513,149	1,574,463	1,699,246	124,783
Finance and Governance	526,307	513,140	566,551	53,411
	<u>2,039,456</u>	<u>2,087,603</u>	<u>2,265,797</u>	<u>178,194</u>
INCOME				
Environment and Community	391,912	397,688	378,195	(19,494)
Finance and Governance	97,667	8,000	50,000	42,000
	<u>489,578</u>	<u>405,688</u>	<u>428,195</u>	<u>22,506</u>
NET REVENUE EXPENDITURE	<u>1,549,877</u>	<u>1,681,915</u>	<u>1,837,603</u>	<u>155,688</u>
CAPITAL AND PROJECT EXPENDITURE (NET)	205,773	122,200	136,795	14,595
Less: Funded from Earmarked Reserves	93,178	2,000	20,595	18,595
TOTAL NET EXPENDITURE	<u>1,662,473</u>	<u>1,802,115</u>	<u>1,953,803</u>	<u>151,688</u>
Financed as Follows:				
General Reserves as at 1 April 2023	614,157	584,343	619,935	
Estimated General Reserve as at 31 March 2024	619,935	450,479	489,401	
Used/(Available) to Fund Expenditure	(5,778)	133,864	130,534	
TOTAL PRECEPT	<u>1,668,251</u>	<u>1,668,251</u>	<u>1,823,268</u>	

**Note	Recommended reserve equal to 3 months net expenditure plus £30,000 contingency		
	417,469	450,479	489,401

Earmarked Reserves	Actual 31.03.23	Anticipated 31.03.24
Capital Projects	587,344	595,639
Others	340,220	232,361
	<u>927,565</u>	<u>828,000</u>

PRECEPT CALCULATIONS 2025 - 2026

SGC has advised the indicative Council Tax Base figure for 2025/2026 is 8,736 band D properties (this represents an increase of 171 band D properties based on the previous year)
 The provisional indicative figure has been used to calculate the 2025/2026 draft budget using an estimated 3% increase in the RPI.

Tax Base	%	cost per band D House	precept raised	precept raised
2024-2025				
8,565	x	212.87	1,823,268	1,823,268

The following table shows how much precept can be raised based upon the advised indicative tax base x a percentage increase.

Indicative Tax Base	% increase	cost per band D House	precept raised	Increase per band D household per annum	Increase per band D household per week	Balance required to meet the proposed % increase
2025 - 2026						
8,736	0	212.87	1,859,669	0.00	0.00	(80,694)
8,736	1	215.00	1,878,266	2.13	0.04	(62,097)
8,736	2	217.13	1,896,862	4.26	0.08	(43,501)
8,736	3	219.26	1,915,459	6.39	0.12	(24,904)
8,736	4	221.39	1,934,056	8.51	0.16	(6,307)
8,736	5	223.52	1,952,653	10.64	0.20	12,290
8,736	6	225.65	1,971,249	12.77	0.25	30,886

BUDGET SUMMARY 2025 - 2026

	2024-2025		2025 - 2026	Budget
	Projected	Budgeted	Proposed	Incr/(Decr)
REVENUE EXPENDITURE				
Environment and Community	1,699,246	1,699,246	1,732,377	33,130
Finance and Governance	566,551	566,551	580,397	13,847
	<u>2,265,797</u>	<u>2,265,797</u>	<u>2,312,774</u>	<u>46,977</u>
INCOME				
Environment and Community	378,195	378,195	342,411	(35,784)
Finance and Governance	50,000	50,000	30,000	(20,000)
	<u>428,195</u>	<u>428,195</u>	<u>372,411</u>	<u>(55,784)</u>
NET REVENUE EXPENDITURE	<u>1,837,603</u>	<u>1,837,603</u>	<u>1,940,363</u>	<u>102,760</u>
CAPITAL AND PROJECT EXPENDITURE (NET)				
	136,795	136,795	111,200	(25,595)
Less: Funded from Earmarked Reserves	20,595	20,595	1,000	(19,595)
TOTAL NET EXPENDITURE	<u>1,953,803</u>	<u>1,953,803</u>	<u>2,050,563</u>	<u>96,760</u>
Financed as Follows:				
General Reserves as at 1 April 2024	489,401		489,401	
General Reserve as at 31 March 2025	489,401		515,091	**
Used/(Available) to Fund Expenditure	<u>130,534</u>	<u>130,534</u>	<u>(25,690)</u>	
TOTAL PRECEPT	<u>1,823,268</u>	<u>1,823,268</u>	<u>2,076,253</u>	

**Note	Recommended reserve equal to 3 months net expenditure plus £30,000 contingency	489,401	489,401	515,091
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PRECEPT CALCULATIONS 2026 - 2027

SGC has advised the indicative Council Tax Base figure for 2026/2027 is 8,911 band D properties (this represents an increase of 175 band D properties based on the previous year)

The provisional indicative figure has been used to calculate the 2026/2027 draft budget using an estimated 3% increase in the RPI.

Indicative Tax Base	%	cost per band D House	precept raised		precept raised
2025 - 2026					
8,736	x	223.52	1,952,653		1,952,653

The following table shows how much precept can be raised based upon the advised indicative tax base x a percentage increase.

Indicative Tax Base	% increase	cost per band D House	precept raised	Increase per band D household per annum	Increase per band D household per week	Balance required to meet the proposed % increase
2026 - 2027						
8,911	0	223.52	1,991,768	0.00	0.00	(33,531)
8,911	1	225.75	2,011,686	2.24	0.04	(13,613)
8,911	2	227.99	2,031,604	4.47	0.09	6,304
8,911	3	230.22	2,051,521	6.71	0.13	26,222
8,911	4	232.46	2,071,439	8.94	0.17	46,140
8,911	5	234.69	2,091,357	11.18	0.21	66,057
8,911	6	236.93	2,111,274	13.41	0.26	85,975

BUDGET SUMMARY 2026 - 2027	2025 - 2026		2026 - 2027	Budget
	Projected	Budgeted	Proposed	Incr/(Decr)
REVENUE EXPENDITURE				
Environment and Community	1,732,377	1,732,377	1,779,981	47,604
Finance and Governance	580,397	580,397	606,308	25,910
	<u>2,312,774</u>	<u>2,312,774</u>	<u>2,386,288</u>	<u>73,514</u>
INCOME				
Environment and Community	342,411	342,411	350,989	8,578
Finance and Governance	30,000	30,000	10,000	(20,000)
	<u>372,411</u>	<u>372,411</u>	<u>360,989</u>	<u>(11,422)</u>
NET REVENUE EXPENDITURE	<u>1,940,363</u>	<u>1,940,363</u>	<u>2,025,299</u>	<u>84,936</u>
CAPITAL AND PROJECT EXPENDITURE (NET)	111,200	111,200	111,200	0
Less: Funded from Earmarked Reserves	1,000	1,000	1,000	0
TOTAL NET EXPENDITURE	<u>2,050,563</u>	<u>2,050,563</u>	<u>2,135,499</u>	<u>84,936</u>
Financed as Follows:				
General Reserves as at 1 April 2025	515,091		515,091	
General Reserve as at 31 March 2026	515,091		536,325 **	
Used/(Available) to Fund Expenditure	<u>(25,690)</u>	<u>(25,690)</u>	<u>(21,234)</u>	
TOTAL PRECEPT	<u>2,076,253</u>	<u>2,076,253</u>	<u>2,156,733</u>	

**Note	Recommended reserve equal to 3 months net expenditure plus £30,000 contingency	515,091	515,091	536,325
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